

Instructions for Completing Fillable PDF Forms

For Registered Dental Hygienists

Category: Quality Assurance

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Territorial acknowledgement

The offices of BCCOHP are located on the traditional, ancestral and unceded territory of the Coast Salish and Lekwungen-speaking Peoples, represented today by the Musqueam, Squamish, Tsleil-Waututh, Songhees and Esquimalt Nations. Acknowledging the territories and the original stewards of these lands is a fundamental responsibility of our organization and in keeping with our commitment to support the provision of safe, effective, culturally sensitive oral health care for British Columbians.



Instructions for Completing Fillable PDF Forms

The CDHBC has several fillable PDF forms for use when tracking QAP Continuing Competency activities. These forms include: *QAP Directed Study/Mentoring Contract* form, *QAP Lesson Planning* form, *QAP Reflection* form, and the *QAP Volunteer Contract* form.

These instructions can also be used when filling out the *Registration Reinstatement Application*.

When completing any of these fillable PDF forms, it is important to complete the following instructions to ensure you are able to save your work to your computer.

1. Save the blank fillable PDF to your computer.
2. Open the fillable PDF with a program that will allow you to save your completed information. This would include "Adobe Acrobat 8" or "Foxit Reader". These programs are free for download from the Internet.
3. Right click on the PDF fillable form, click on "open with" and select the appropriate program. For example, "Adobe Acrobat 8".
4. Complete entries and remember to save the completed document to your computer.