

## Continuing Education Credit Submission Form

The objective of the Quality Assurance program is to promote competence and professionalism at all stages of a certified dental assistant's, dentist's or a dental therapist's career. To be eligible for credit, activities must have significant intellectual and/or practical content related to the practice of dentistry and/or the management of the dental practice. Activities can also be related to the professional responsibilities or ethical obligations of the participant.

Online submission- please note that the most efficient way to submit CE credits is through your online account. Log in to your registrant account at [oralhealthbc.ca/registrant-portal](http://oralhealthbc.ca/registrant-portal) and follow the steps to submit CE credits online.

**Instructions** – complete one form per course

- Complete all sections below – incomplete forms will be returned
- Send this form along with any supporting documents by email (CE@oralhealthbc.ca) or by mail to: BCCOHP, 110 – 1765 W. 8th Ave, Vancouver, BC, V6J 5C6.
- Be sure to keep a copy of this form and supporting documents for your personal records

Dentist  CDA  Dental Therapist

Name \_\_\_\_\_ Registration/certification # \_\_\_\_\_

Course Name \_\_\_\_\_

Course Speaker \_\_\_\_\_

Course Sponsor (Full name) \_\_\_\_\_

Credit Hours \_\_\_\_\_ Course start date (M/D/Y) \_\_\_\_\_ Course end date (M/D/Y) \_\_\_\_\_

Was this a self-study course?  Yes  No

If yes, you must submit proof of successful completion. (Max credits per cycle – dentists: 54; CDAs: 22; dental therapists: 45)

Category/Modality (Select only one)	Description	Max credits (per cycle)		
		Dentists	CDAs	Dental Therapists
<input type="checkbox"/> <b>Clinical Dental</b>	Relates directly to the provision of patient care and treatment.	no limit		
<input type="checkbox"/> <b>Dental Practice Management</b>	Relates directly to the operation and management of a dental practice. Does not include courses related to personal financial or retirement planning, or marketing products or services to patients.	30	18	18
<input type="checkbox"/> <b>Dental/Medical Emergencies</b>	First aid, CPR, ACLS, and management of dental/medical emergencies.	24	12	12
<input type="checkbox"/> <b>Non-clinical Dental</b>	Topics that are applicable to the dentist's or CDA's practice of dentistry.	15	12	12
<input type="checkbox"/> <b>Scientific Conference</b>	Hour-for-hour credit for non-specific educational activities. Formal courses must be submitted individually.	5 per event		
<input type="checkbox"/> <b>Other Dental</b>	E.g. CDA modules, lecturers/presenters/mentors/supervisors, university/college courses, examinations, publication authorship, and learning contract/directed study.	variable – see pages 6 and 7 of the <a href="#">CE Requirements document</a> for details		

Is there any additional information that would help the Quality Assurance Committee determine the eligibility for CE credit?

For more information, refer to [Continuing Education Requirements](#) at [oralhealthbc.ca](http://oralhealthbc.ca).