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Annual Report

COLLEGE OF DENTURISTS OF BRITISH COLUMBIA

#900 – 200 Granville Street

Vancouver, BC V6C 1S4

Tel: 604-742-6370 Fax: 604-357-1263

www.cd.bc.ca

July 22, 2022

Honourable Adrian Dix
Minister of Health
PO Box 9050 Stn Prov Govt
Victoria, BC V8W 9E2

Dear Minister:

It is my pleasure to present to the Ministry of Health the twenty-sixth Annual Report from the College of Denturists of British Columbia (CDBC). This report covers the period from April 1, 2021 to March 31, 2022.

Sincerely,

A handwritten signature in black ink, appearing to read 'M. Nelson', written in a cursive style.

Ms. Michelle Nelson
Chair of the Board
College of Denturists of British Columbia

Message from the Registrar

It is bittersweet to be preparing my 2021-2022 Registrar's message as I reflect that this is likely the last full year of the College of Denturists of British Columbia (CDBC).

This year, CDBC's primary focus has been on amalgamating with British Columbia's oral health colleges – the College of Dental Hygienists of British Columbia (CDHBC), the College of Dental Surgeons of British Columbia (CDSBC) and the College of Dental Technicians of British Columbia (CDTBC).


The new regulatory body will embrace the framework for modernization of health professions regulation in the province and increase collaboration that will allow us to support the coordination of safe, team-based care for patients and the broader public. It will continue to ensure patient safety, increase public confidence through transparency and accountability, and ultimately achieve better health outcomes for patients and the public – something we can all be proud of.

Over the past two years, while operating in a global pandemic and undertaking the important work of amalgamation, CDBC continued to fulfill its commitment to public safety and meeting our health regulator's expectations. I would like to extend my sincere thanks to Louise Crowe for her leadership during my maternity leave in 2021.

The past year was remarkably busy with many notable accomplishments, including issuing a joint apology to First Nations, Métis and Inuit peoples, as well as communities and registrants who have experienced and suffered racism while engaging with our organizations or with the health professionals we regulate. In our apology, we committed to take action, and it is our hope that this is the start of a new journey to restore our relationship and enable collaborative work toward continued reconciliation and healing.

To support Registrants in continuing to provide oral health care safely during the pandemic, we collaborated with CDHBC, CDSBC and CDTBC to update the joint COVID-19 guidance document for oral health care providers, a document that continues to be highly respected across Canada. We also worked with the Ministry of Health to verify all Registrants' vaccination status.

CDBC launched its revised Objectively Structured Clinical Examination (OSCE), which is now substantially equivalent to the OSCEs offered in Alberta and Ontario. This is an important milestone as we move towards the multi-jurisdictional OSCE in the coming years. Thank you to Vyvian Burns for overseeing this process while I was away. I would like to also extend my gratitude to the volunteers who make this examination possible, especially Brent Der and Chris Kozakiewicz. This examination would not be possible without subject matter experts who develop, validate and standardize the examination questions.



As we move into what may be our final months as CDBC, it has been an absolute pleasure to serve as the Registrar and CEO for the past 15 years. Although we are one of the province's smallest regulators, we have done an outstanding job and we have so much to celebrate. From our highly regarded Quality Assurance Program to our multi-jurisdictional examinations, from our peer denture assessments to our sound financial management, we can be proud of our exceptional work. We are small but we are mighty, and I hope that you are also pleased with these accomplishments.

These achievements are possible because of the hard work and dedication of the staff, Board and Registrants over the past 26 years, who continue to demonstrate their commitment to serving the public through their actions, decisions and strategic initiatives. Thank you!

Finally, I'd like to share my sincerest appreciation to CDBC's staff for their years of unwavering support and friendship. Vyvian and Nancy have always gone above and beyond in what is expected of them and we are a true team. I wish them nothing but the best in their future endeavours.

As we move into our new future, I hope you feel excitement, as I do! Change can be unnerving, but it can also open the door to new opportunities.



Jennifer Roff
Registrar
College of Denturists of British Columbia

Message from the Board Chair

I am pleased to be reporting on another successful year at the College of Denturists of British Columbia (CDBC). This final message comes with mixed sentiments as we prepare to amalgamate in early fall of 2022. It is with pride and a great sense of accomplishment that we say farewell to twenty-six years of independent governance, and while we welcome amalgamation, we will continue to reflect on CDBC's history and legacy for years to come.

With the continued efforts towards amalgamation in the past year, the Board of Directors and staff have remained steadfast in their roles to ensure ongoing public protection during this transition. It has been business as usual and we have seen several projects come to a close.

It has been a privilege and an honor to serve on the College of Denturists BC for the past four years. In that time, I have had the opportunity to work with many registrant and public board members. Their integrity and commitment to ensuring safe and competent care to the people of British Columbia is commendable.

A special acknowledgement to Jennifer Roff (registrar) and Louise Crowe (temporary registrar) for their thoughtful leadership and guidance over the years. Along with the amazing staff at CDBC, who's professionalism, preparedness and willingness to help has fostered the success we are today.

I would also like to extend my gratitude to all of the past registrars, staff, chairs and board members for their valuable contributions throughout the past twenty-six years. Their efforts, dedication and fortitude will not be forgotten and I believe can only enhance the success of the new oral health college.

Looking forward, we wait with excitement to start our new journey. As a unified group, the four legacy oral health colleges will ensure modern governance and enhance the care provided to the people of British Columbia.

A final thank you to all who have supported the College of Denturists of British Columbia and an early congratulations to the new oral health college, wishing you much success on your journey!



Michelle Nelson
Chair of the Board
College of Denturists of British Columbia

About the College of Denturists of British Columbia

Vision Statement

The public has respect, trust and confidence in the safe and ethical care provided by denturists in British Columbia.

Mission Statement

CDBC sets standards and regulates denturists to ensure high quality practice and protection of the public.

Mandate

CDBC derives its authority from the *Health Professions Act* (HPA). This legislation establishes a social contract between CDBC and the public who seek services from denturists in British Columbia. The social contract obligates CDBC to serve and protect the public.

Role

CDBC licenses and regulates denturists and the practice of denturism within British Columbia.

Health Professions Act

The HPA, passed in 1990, provides legislation under which health professionals can regulate themselves in British Columbia. It allows for the establishment of Colleges, sets out the responsibilities of Boards of those Colleges, and provides general directions for governing the registrants of the profession. As well, it describes the duties and responsibilities of a College to registrants and members of the public. The HPA allows denturists, as a health profession, to be self-regulated.

Denturists Regulation

The Denturists Regulation designates CDBC as the governing body for denturists under the HPA.

Bylaws

CDBC is designated by regulation, under the HPA, to create bylaws for CDBC's operation. The HPA specifically lists the areas in which bylaws may be created. CDBC bylaws govern CDBC's operation, as well as the registration and licensure of denturists in British Columbia.

All actions by CDBC must be within the laws established. Any action which is not specifically allowed will be deemed to exceed CDBC's authority.

Public Disclosure

All Board and Committee meetings are open to members of the public. However, persons may be excluded for reasons indicated in section 1.12(7) of CDBC's bylaws. As well, all Board and Committee minutes, records and notes become public information.

The *Freedom of Information and Protection of Privacy Act* applies to CDBC's operations.

The Board

Professional representative, Ms. Michelle Nelson, was re-elected and professional representative, Ms. Stacey MacAulay, was newly elected to CDBC's Board for three-year terms ending April 1, 2024.

Public representative, Ms. Susan Birge, was also newly appointed to CDBC's Board until December 31, 2022.

Board Members

Professional Representatives

Carson Law (2020-2023)
Stacey MacAulay (2021-2024)
Michelle Nelson (2021-2024)
Alison Nicholls (2020-2023)
Mohammad Sarwari (2019-2022)
Eugene Shmitsman (2019-2022)

Public Representatives

Susan Birge (May 2021 – current)
Patricia Dooley
Robert Whiteley

Administrative Staff

Louise Crowe, Interim Registrar (April 2021 – January 2022)
Jennifer Roff, Registrar (January 2022 - current)
Vyvian Burns, Executive Secretary
Nancy Graham, Program Coordinator

Committees

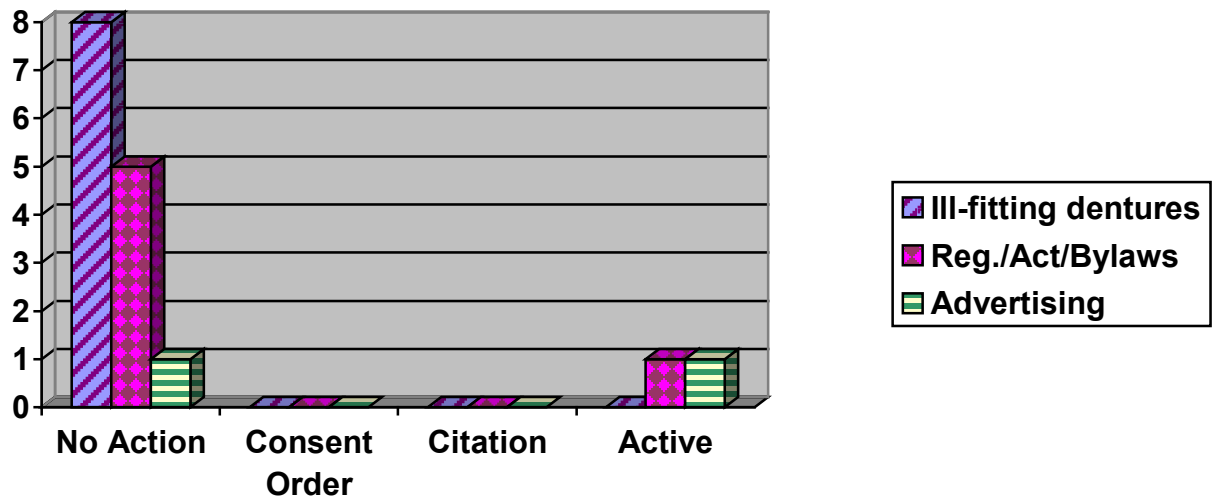
Inquiry Committee

Members: Michelle Nelson (Chair/Prof. Rep.), Patricia Dooley (Public Rep.) and Carson Law (Prof. Rep.)

Activities:

- Receive, review and resolve complaints in a fair and timely manner.
- Refer complaints to the Discipline Committee as necessary.
- Assist other Committees with ongoing regulatory compliance.

Complaint Type/Resolution Summary



*NO ACTION includes mediated settlement without formal action by CDBC.

Discipline Committee

Members: Eugene Shmitsman (Chair/Prof. Rep.), Susan Birge (Public Rep.) and Mohammad Sarwari (Prof. Rep.)

Activities:

- Conduct hearings into matters referred by the Inquiry Committee.

In 2021-2022, no matters were referred to the Discipline Committee.

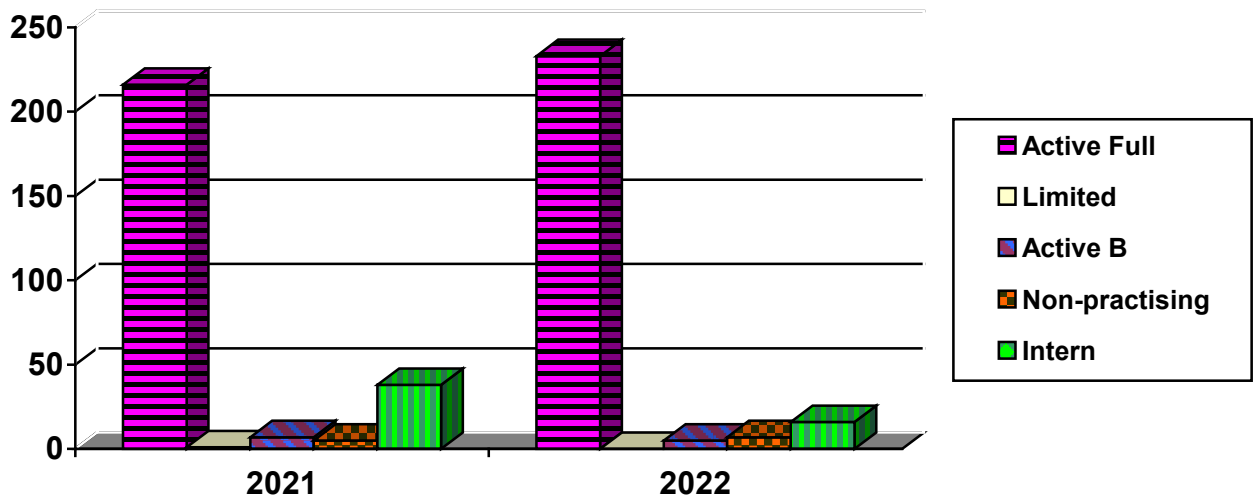
Registration Committee

Members: Robert Whiteley (Chair/Public Rep.), Stacey MacAulay (Prof. Rep.) and Alison Nicholls (Prof. Rep.)

Activities:

- Review and approve applications for registration.
- Offer Theory Examinations.
- Offer Objectively Structured Clinical Examinations.
- Continue to offer Advanced Practice Examinations for the provision of removable partial dentures and dentures over implants.

Registration Table



Period Ending March 31, 2021

Active Full	216
Limited	1
Active B	7
Temporary	0
Non-practising	5
Intern	38

Period Ending March 31, 2022

Active Full	233
Limited	0
Active B	5
Temporary	0
Non-practising	7
Intern	16

Patient Relations Committee

Members: Carson Law (Chair/Prof. Rep.), Patricia Dooley (Public Rep.) and Mohammad Sarwari (Prof. Rep.)

Activities:

- Establish and maintain procedures by which CDBC deals with professional misconduct complaints of a sexual nature.
- Monitor and evaluate the operation of these procedures.
- Develop and coordinate, for CDBC, educational programs on professional misconduct of a sexual nature for registrants and the public as required.

- Establish a patient relations program to prevent sexual misconduct, including professional misconduct of a sexual nature.
- Develop guidelines for the conduct of registrants with their patients.
- Provide information to the public regarding CDBC's complaint and disciplinary process.

Quality Assurance Committee

Members: Alison Nicholls (Chair/Prof. Rep.), Stacey MacAulay (Prof. Rep.) and Robert Whiteley (Public Rep.)

Activities:

- Establish and monitor standards of practice to enhance the quality of practice and reduce incompetent, impaired or unethical practice among registrants.
- Establish and maintain a continuing competency program to promote high practice standards among registrants.
- Review requests for continuing education credits.
- Perform annual practice reviews with registrants.
- Ongoing development of an evidence-based quality assurance program, including updated continuing competence exercises and self-assessments.

Continuing Education Request Summary


<u>COURSES REVIEWED</u>	<u>APPROVED</u>	<u>NOT APPROVED</u>
58	58	0

Executive Committee/Finance and Audit Committee

Members: Michelle Nelson (Chair/Prof. Rep.), Patricia Dooley (Public Rep.) and Eugene Shmitsman (Prof. Rep.)

Activities

- Prepare and monitor the annual budget.
- Oversee the finances to ensure usage in an efficient, effective and responsible manner.

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- Ensure financial records are kept and statements are presented to the Board on a regular basis.
 - Establish policies and procedures consistent with generally accepted Canadian accounting principles and auditing and assurance standards.
 - Review the performance of the Registrar.
 - Attend to other issues that may be referred to the Committee by the Board.

Nominations Committee

Members: Eugene Shmitsman (Chair/Prof. Rep.), Susan Birge (Public Rep.) and Michelle Nelson (Prof. Rep.)

Activities:

- Obtain nominations for vacant or impending vacant board member positions.
- Suggest potential appointments for Chair, Vice Chair and Committee Chairs.