

Dental Hygienist Online Registration Application Checklist:

*** For notarized documents, the original must be received by the BCCOHP office**

- ☐ Notarized copy of two pieces of government issued photo identification, using the *Photoidentification Notarization Form* provided on our website,*
- ☐ A notarized copy of the graduation certificate from the applicant, *or a graduation confirmation letter sent to the BCCOHP office directly from your school (not required if the applicant is currently registered in another Canadian jurisdiction, and the applicant is applying for the same or equivalent registration class in BC while they hold active registration in the other Canadian jurisdiction),*
- ☐ A notarized copy of the NDHCE certificate from the applicant, *or results (including your NDHCE certification number and certification date) sent directly from FDHRC to the BCCOHP office (not required if the applicant is currently registered in another Canadian jurisdiction, and the applicant is applying for the same or equivalent registration class in BC while they hold active registration in the other Canadian jurisdiction),*
- ☐ A notarized copy of your Local Anesthesia (LA) Certificate from a BCCOHP approved LA course/program *(Not applicable to graduates of BC dental hygiene programs, those applying for RDH registration, and/or if the applicant is currently registered in another Canadian jurisdiction and the applicant holds LA certification in the other Canadian jurisdiction),*
- ☐ Proof of professional liability insurance,
- ☐ **For previously registered dental hygienists only:** Please ensure that an original letter/certificate of good standing is forthcoming from all jurisdictions where you have been registered to practice dental hygiene. Please use Certificate of Standing Form provided on our website,
- ☐ **For those previously registered in another regulated profession only:** Please ensure that an original letter/certificate of good standing is forthcoming from all jurisdictions which you have been registered to practice in any other regulated profession. Please use Certificate of Standing Form provided on our website,
- ☐ Request for a Criminal Records Check through the BC Ministry of Public Safety and Solicitor General and Payment, submitted through the link provided in the online application form,
- ☐ Jurisprudence Education Module (JEM): upon submission of your online application for initial registration, you will be sent an email containing a link to the JEM with instructions on how to access the modules. You can also find the link to access JEM through your online portal,

- ❑ Quality Assurance Program (QAP): please review the information provided in the Registration information Guide regarding the QAP and ensure you understand your responsibility to commence the program upon initial registration with BCCOHP.