

BCCOHP BOARD OPEN MEETING**Thursday, 8 June 2023****10:45 a.m. – 2:00 p.m.****Terminal City Club
837 West Hastings Street, Vancouver, BC
Skidmore Room, 2nd Floor****MINUTES**

The British Columbia College of Oral Health Professionals (BCCOHP or "the College") Open meeting commenced at 10:45 a.m.

In Attendance

Mr. Carl Roy, Chair

Ms. Julie Akeroyd

Ms. Elizabeth (Lise) Cavin

Ms. Pat Dooley

Ms. Marion Erickson

Dr. Alexander Hird

Ms. Cathy Larson

Ms. Rachel Ling

Ms. Michelle Nelson

Ms. Shirley Ross

Mr. Amandeep Singh

Ms. Kim Trottier

Staff in Attendance

Dr. Chris Hacker, Registrar and Chief Executive Officer (CEO)

Ms. Nancy Crosby, Manager, Board and Committee Relations

Ms. Joyce Johner, General Counsel and Deputy Registrar

Ms. Karen Mok, Director, Professional Conduct, Competence and Fitness

Ms. Róisín O'Neill, Executive Director, Policy, Planning and People

Ms. Steph Nicholls, Senior Manager, Policy and Projects

Ms. Jennifer Roff, Director, Professional Practice

Mr. James Spencer, Data Integration and Project Management Officer

Ms. Anita Wilks, Executive Director, Strategic Engagement and Communication

Mr. Dan Zeng, Executive Director, Finance, IT and Operations

Guests

Dr. Tobin Bellamy, Chair, Sedation and General Anesthesia Committee

Ms. Sofia Crosby-Coulson, Chair, Registration Committee

Ms. Julie Guenkel, Chair, Finance, Audit and Risk Committee

Preparation of Minutes:

Ms. Megan Krempel, Raincoast Ventures Ltd.

Call to Order

Mr. Carl Roy, Chair, called the Open Board meeting to order at 10: 53 a.m.

9. Approval of March 2, 2023 Open Meeting Minutes (*attachment*)**RESOLUTION:**

It was MOVED (Julie Akeroyd) and SECONDED (Amandeep Singh)

RESOLVED that the Open Meeting Minutes for the March 2, 2023, BC College of Oral Health Professionals Board meeting be approved.

CARRIED

10. Review and Refinement of the 2023-2024 BCCOHP Strategic Plan (*attachments*)

Dr. Chris Hacker, Registrar and Chief Executive Officer (CEO), praised the work done at both the BCCOHP Board and staff level on the development of the 2023-2024 BCCOHP Strategic Plan. Work was needed to re-evaluate the current landscape and get a sense of whether the strategic focus was still relevant and this would be done through consultation with the oral health professionals cohort throughout the summer. The intention was to bring findings to the Board in September 2023 and to obtain Board approval of a longer-range strategic plan in the fall 2023.

During discussion, comments were offered regarding:

- The need to reflect the College is in the business of regulating competent professionals, which is somewhat in conflict of the mission to “build public confidence in the delivery of safe, ethical, team-based care”
- Suggestion to include the College’s broader external ecosystem and its connection to the Ministry of Health (MoH) and alignment with public health agencies, particularly in the context of the guiding principles
- Cultural and health equity should be broadened to include Indigenous and other marginalized populations
- The regulatory impacts of the announcement of a federal dental plan
- Suggestion that a timeline be included with the projects listed within the plan in order to monitor progress toward completion.

RESOLUTION:

It was MOVED (Pat Dooley) and SECONDED (Cathy Larson)

RESOLVED that the Board approve the proposed timeline to refine and sharpen the existing foundational BCCOHP Strategic Plan 2023-2024 in support of approval of an extended Plan from April 2024, forward.

CARRIED

11. BCCOHP Board Dashboard Report Q4 – June 2023 ([attachment](#))

Dr. Hacker and Ms. Steph Nicholls, Senior Manager, Policy and Projects, reviewed the BCCOHP Board Performance Dashboard Q4 noting progress in populating and adding content to the tool, including preliminary data from the Voice of Patient study. Project status and related milestones would be entered as developed.

Additional comments were offered regarding:

- Higher volume of complaints being driven primarily by denturists and dentists
- Sedation services and increased pressure in doing onsite in-office assessments
- Conducting an engagement study with staff as part of the post-amalgamation review
- Voice of Patient and Registrant study would build out the preparation of the strategic review in September 2023.

During discussion and in response to questions, comments were offered related to:

- The Board's desire for the dashboard to clearly demonstrate areas where improvements were needed and avoid denoting areas green with "no action required":
 - There should be a goal of continuous improvement and accountability
 - Staff to work on better calibrating activities and definition of the "traffic light" colour coding
 - Suggestion to reconsider using the term "best practices" as this could infer perfection had been achieved
- Understanding what precipitates a complaint to move from yellow to red in terms of level of concern:
 - Ongoing trend analysis will give a better sense of prioritizing and resourcing.

12. Sedation and General Anesthesia Committee Report ([attachments](#))

Dr. Tobin Bellamy, Chair, Sedation and General Anesthesia Committee, informed of the Committee's role in assessing Registrant and facility compliance and credentials to provide moderate sedation and other general anesthesia services. Currently 40 facilities were undergoing in-office assessments, 33 of which were in progress, and six approved. The Committee was additionally reviewing 228 facility self-assessments of which 181 were in progress, 30 had been reviewed, and 17 approved.

During discussion and in response to questions, comments were offered regarding:

- The need to update the current standards to be more cohesive
- The expectation that practising anesthesia in rural offices could become more difficult
- Submissions of self-assessments for practising moderate sedation was delayed for five years, this caused a backlog and the Committee lacks the staff to process them quickly.

13. Reports from Committees (*attachments*)

In response to whether the Board had any questions or comments related to the tabled reports from committees, remarks were offered regarding:

- A request for a timeline of milestones and completion dates for committee activities and projects
- Project charters, the model used to drive the process of amalgamation and improvements forward, would continue to be refined.

Agenda Varied

The agenda was varied to address Item 19.

19. Questions from the Public

The Chair welcomed several students of the denturist program at CDI College (Surrey) who had recently been advised of the removal of CDI College's denturist accreditation and the impacts to the students' internship licenses. The Board expressed empathy toward the students and acknowledged CDI's responsibility in this matter, but advised them that the BCCOHP Registration Committee was considering solutions to support the students.

Health Break

The meeting recessed for lunch at 11:50 a.m. and returned at 12:35 p.m.

14. Finance, Audit and Risk Committee Report (*attachment*)

Ms. Julie Guenkel, Chair, Finance, Audit and Risk Committee, reported on

- Work in preparing for the first BCCOHP annual audit and additional work on balances
- Inclusion of a section on fraud and determination that the statements were at low risk/susceptibility to fraud
- Auditors noted and were rectifying deficiencies in their commercial audits
- Agreement that the \$500,000 liability limit was sufficient
- Requirement the auditor be present at the Annual Meeting when statements are presented.

In response to a request for the Board to be provided the College's Q1 financial statements, Dan Zeng, Executive Director, Finance, IT and Operations, informed of delays in the finalization of last year's financial audit and that upon its completion, the Board would be provided the College's Q1 financial statements.

15. Registration Committee Report (*attachment*)

Ms. Sofia Crosby-Coulson, Chair, Registration Committee, informed of the Committee's composition of 13 individuals, including hygienists, denturists, dentists, and Certified Dental Assistants (CDA). The Committee was noted as being engaged with good participation.

Among the Committee's activities was hosting the Objective Structured Clinical Examination (OSCE) for denturists at Vancouver Community College, the review of educational facilities, and approval that the Local Anesthesia course be equivalent to the BC Dental Hygienist standards. For the first time, a Committee Panel was appointed to review the denturist internship portfolio for eligibility to sit the OSCE exams, a requirement of the application of denturist registrant.

16. Nomination and Appointment Committee Report (*attachment*)

Ms. Rachel Ling, member of the Nomination and Appointment Committee, presented on behalf of Sabina Reitzik, Committee Chair, and reported of preparations on a process for the recruitment and appointment of members to sit on the BCCOHP committees as the terms of all members were expiring in 2024.

It was additionally noted that the Committee had been considering the new competency profile for new Board members and that Board member eligibility and the election process were outlined in the College's bylaws.

17. Dental Anesthesia as a Recognized Dental Specialty (*attachment*)

Dr. Hacker reported that the Board of the Canadian Dental Regulatory Authorities Federation (CDRAF) determined that Dental Anesthesia met the criteria to be recognized as a dental specialty and there was consensus behind the criteria based on submissions of key partners in Canada and the United States.

Dr. Hacker confirmed that regulatory authorities throughout Canada had already or were moving in the direction of recognizing Dental Anesthesia as a dental specialty. Any dissention to this would be brought back to the Board.

RESOLUTION:**It was MOVED (Pat Dooley) and SECONDED (Rachel Ling)**

RESOLVED that the Board recognize Dental Anesthesia as a dental specialty and directs staff to draft amendments to BCCOHP bylaws for Board approval in September 2023.

CARRIED

18. Draft Annual BCCOHP Board Planning Calendar (*attachments*)

Dr. Hacker referenced the proposed structure for a BCCOHP Board Planning Calendar, a living document and tool that would be used for long-range planning. Board members were asked to provide input on the format.

RESOLUTION:**It was MOVED (Cathy Larson) and SECONDED (Julie Akeroyd)**

RESOLVED that the Board accept the draft format and structure of the Annual BCCOHP Board Planning Calendar.

CARRIED

This concludes the Open Meeting – 1:03 p.m.