

BCCOHP BOARD OPEN MEETING**Thursday, 12 March 2026****9:00 a.m. – 11:45 a.m.****BCCOHP Offices****110-1765 West 8th Avenue, Vancouver, BC****“Karen England” Room****MINUTES**

The British Columbia College of Oral Health Professionals (BCCOHP or "the College") Open meeting commenced at 9:02 a.m.

In Attendance

Pat Dooley, Acting Chair

Julie Akeroyd

Tianna Armstrong

Elizabeth Cavin

Marion Erickson (virtual)

Dr. Andrew Irwin

Hooman Janami

Dr. Lina Jung

Rachel Ling

Shirley Ross

Carl Roy (virtual)

Amandeep Singh

Staff in Attendance

Dr. Chris Hacker, Registrar and Chief Executive Officer (CEO)

Bethany Benoit-Kelly, Director, Communications and Engagement

Katy Carson, Director, Cultural Safety and Humility

Thomas Chan, Chief Operating Officer

Chloe Lo, Director, Registration and Certification

Ruby Ma, Director, Investigations and Resolutions

Karen Mok, Deputy Registrar and General Counsel

Ronald Revell, Executive Director, Strategy and Integration

Jennifer Roff, Deputy Registrar and Executive Director, Regulation

Sasan Solaimani, Technical Support

Mary Yu, Manager, Registrar's Office

Invited Guests:

Dr. Suzanne Carlisle, Chair, Discipline Committee (virtual)
Brett Collins, Chair, Quality Assurance Committee
Sofia Crosby-Coulson, Chair, Registration Committee
Shivalika Katyal, Consultant – QA Program Project (virtual)
Dr. Robert Whiteley, Chair, Standards and Guidance Committee

Preparation of Minutes

Megan Krempel, Raincoast Ventures Ltd.

1. Call Meeting to Order and Territorial Acknowledgement

Pat Dooley, Acting Chair, called the meeting to order at 9:02 a.m. and provided a territorial acknowledgement. The meeting would be the last for the current iteration of the BCCOHP Board. The exceptional work achieved during the Board's tenure, most notably the amalgamation of the four colleges, should be celebrated.

Appreciation was extended to all who worked hard on the preparation of the comprehensive meeting materials.

2. Roundtable Introductions (*attachments*)**1. Demonstration of Learning**

Katy Carson, Director, Cultural Safety and Humility, referred to the gift bags which had been distributed to the Board members and provided background on some of the Indigenous artists who created several of the items. Board members expressed appreciation for the thoughtful and symbolic gifts.

Rachel Ling spoke of their work with the Squamish First Nation, during which they learned more about the lands and history of Vancouver from the perspective of the Squamish First Nations people.

Dr. Chris Hacker, Registrar and CEO, recalled meeting Dan Elliott, a Stz'uminus Elder and artist. Elder Elliott had opened the BCCOHP Annual General Meeting several years earlier and shared about the concept of introductions, that they were much more than just sharing a name and had the power to make connections. Elder Elliott would provide the opening of the new BCCOHP Board Meeting on April 1, 2026.

Board members further discussed the Board's dinner the previous evening and noted that the connections made between Board members significantly contributed to the success of the Board during its tenure.

3. Declaration of Interest

No declarations were raised.

4. Approval of March 12, 2026, Open Board Meeting Agenda ([attachments](#))

A request to move Items 6 and 7 to the Closed Board Meeting Agenda was approved.

RESOLUTION:

It was MOVED (Julie Akeroyd) and SECONDED (Carl Roy)

RESOLVED that the BC College of Oral Health Professionals Board approve the Open Meeting Agenda for the March 12, 2026, meeting as revised.

CARRIED

5. Consent Agenda ([attachments](#))

1. Approval of December 4, 2025, Open Board Meeting Minutes
2. Reports from Committees ([attachments](#))
 - a. Inquiry
 - b. Sedation and General Anesthesia
3. Balanced Scorecard and Performance Dashboard

RESOLUTION:

It was MOVED (Tianna Armstrong) and SECONDED (Shirley Ross)

RESOLVED that the items on the Open Consent Agenda for the March 12, 2026, BC College of Oral Health Professionals Board meeting be approved.

CARRIED

6. Update on Indigenous Anti-Racism, Cultural Safety and Humility ([attachment](#))

This item was moved to the BCCOHP Closed Board Meeting agenda.

7. Anti-Discrimination, Belonging, and Reconciliation Framework ([attachments](#))

This item was moved to the BCCOHP Closed Board Meeting agenda.

8. Governance and Human Resources Committee Report ([attachment](#))

Pat Dooley, Chair, Governance and Human Resources (HR) Committee, acknowledged the members of the Governance and HR Committee and the significant work they had accomplished, including:

- The creation of the BCCOHP Board Evaluation process
- Completion of an extensive compensation review
- HR policies and establishing a cadence for their regular review
- Adoption of the Board Governance Manual.

9. Nomination and Appointment Committee Report ([attachments](#))

Rachel Ling, Chair, Nomination and Appointment Committee, noted the committee was comprised of individuals with an appropriate mix of skills and experiences. The committee played an important role in the appointments made and worked collaboratively to

evaluate candidates, while promoting diversity of both professional and public perspectives, to strengthen decision-making.

The Nomination and Appointment Committee would not continue under the new *Health Professions and Occupations Act* (HPOA), and Rachel Ling acknowledged the committee members for their dedication and commitment and the BCCOHP staff who supported the committee's work.

10. Standards and Guidance Committee (*attachments*)

1. Committee Report

Dr. Robert Whitely provided an overview of the work of the Standards and Guidance Committee and highlighted:

- The high-quality work completed by the committee, including the proposed draft Standards for the Oral Health Team (Standards):
 - The decision to change the Standards name from “Professional Standards for the Oral Health Team”
- Foundational resources and reports, including the recommendations of the Cayton and the In Plain Sight Reports, helped inform the Standards
- Creation of a project charter, working groups, Terms of References, ethical principles for oral health care, and a Standards review process
- The new unified Standards covered all aspects of practice
- Amendments could be made as needed
- Recognition of fellow committee members and BCCOHP staff.

2. Standards Project: Updates and Proposed Amendments

Dr. Sangeeta Wylie provided an update on four key areas of new practice standards:

- Approval of the Infection Prevention and Control working group Terms of Reference:
 - Preparation of a recommendations report provided by a subject matter expert from the University of British Columbia to assist the working group on the drafting of new standards
- Completion of new recordkeeping standards and practice resource document:
 - These have been embedded in the new Standards
 - Robust public consultation on the Standards, and no material changes from the legacy documents
- Completion of a Sedation and General Anesthesia literature review, including current practices provided by Oral Health Professionals (OHP)
- A working group to commence work on an Indigenous Cultural Safety and Humility practice resource:
 - The work would be led by Katy Carson, Director, Cultural Safety and Humility.

The Board was asked to approve three resolutions, including approval of the Standards as presented. The Standards were in alignment with the HPOA and would

come into effect on April 1, 2026. A process was established for the ongoing systematic review of the Standards.

RESOLUTION:

It was MOVED (Elizabeth Cavin) and SECONDED (Rachel Ling)

RESOLVED that the BC College of Oral Health Professionals Board accept the recommendation of the Standards and Guidance Committee and approve the proposed amendments to the BCCOHP's Professional Standards for the Oral Health Team.

CARRIED

During discussion on the resolution, comments were offered regarding:

- A unified standard for recordkeeping created for all OHPs and the rescindment of old recordkeeping guidelines:
 - Two weeks' notice would be provided before the guidelines were rescinded
- Focus of new recordkeeping guidelines as less on registrant protection and more on the safety and continuity of care of the patient
- There being no authority for how long records should be kept; this would be determined by OHP offices
- Suggestion that section 6.5.1, related to harassment, be included in section 6.5.2, that spoke to sexual abuse:
 - Harassment was a form of abuse
 - Excluding harassment from abuse could be interpreted as minimizing the effects of harassment
- Defining terms and being consistent in the use of references to "Standards" and not "standards"
- Correcting the date "June 30, 2025" on the Standards title page
- Suggestion on page 2 to define both of the column headings to "Standards" and "Practice Resources" and use those terms throughout the document
- Ensuring terms were defined where terms were capitalized, such as "Right Touch"
- Appreciation hyperlinks to the glossary of terms attached to terminology
- The sense that the high-quality Standards would ensure public and Registrant confidence.

RESOLUTION:

It was MOVED (Dr. Andrew Irwin) and SECONDED (Dr. Lina Jung)

RESOLVED that the BC College of Oral Health Professionals Board:

- Accept the recommendations of the Standards and Guidance Committee and approve the BCCOHP Practice Resource: Recordkeeping
- Direct the amendments to be brought into force and to rescind all legacy recordkeeping standards.

CARRIED

Health Break

The meeting recessed at 10:02 a.m.

Meeting Paused

At 10:13 a.m., the Open Meeting paused for the Board to convene in its Closed Meeting. The Open Meeting resumed at 10:57 a.m.

11. Quality Assurance Committee Report

Brett Collins, Chair, Quality Assurance (QA) Committee, noted the committee provided oversight of the four legacy QA programs, each with distinct requirements and expectations for the committee's work, including the development of the Modernized Quality Assurance Program (QAP).

Key milestones of the QAP modernization work included:

- Approval of a charter through the working group Terms of Reference and guiding principles
- Approval in principle of the subject matter expert paper
- Approval of the proposed QAP Framework and its associated consultation:
 - Recommendation the QAP Framework be brought to the Board for approval
- Decisions made to sunset components of the legacy programs to support the transition to the modernized QAP
- To repeal or amend relevant legacy program policies as applicable
- Organizational efforts prioritized the preparations for the April 1, 2026, launch.

12. Quality Assurance Project Update on Progress

Shivalika Katyal, Consultant, QAP Project, provided an overview of the QAP modernization work, including the program development progress, implementation readiness, design overview, risk management, OHP dashboard, and BCCOHP prototype. A short demonstration of the prototype was shown, and it was noted that the characters were developed to ensure inclusivity and diversity. The QAP would launch April 13, 2026, to allow for the numerous transitions that would take place on April 1, 2026.

Discussion ensued, and comments were offered related to:

- Consistent use of "Standards" throughout
- The impact of the QAP on achieving the goals of the BCCOHP Strategic Plan and mandate
- Appreciation for the references to the "four pillars of ethics".

13. Registration Committee Report

Sofia Crosby-Coulson, Chair, Registration Committee, shared that the committee was comprised of 13 members, five of whom were public members. In the past year, the committee dealt with appeals from the denturist section, which were denied by the Health Professional Review Board. With the transition to the HPOA, it was unknown how that would affect the annual OHP renewal, which was currently at 36%.

Sofia Crosby-Coulson noted their participation on the National Dental Assisting Examining Board and on the Candidate Eligibility Assessment Committee (CEAC). The CEAC, similar to the Registration Committee, received exams for Certified Dental Assistants (CDA) coming from non-accredited schools and international clients who were seeking to have their certification recognized. If they could not perform the nine necessary CDA skills, CEAC would decline their application.

14. Discipline Committee Report

Suzanne Carlisle, Chair, Discipline Committee, informed that the committee was comprised of 18 members: seven dentists, two dental hygienists, one CDA, and seven public members.

A large training session was held with representatives in April 2024, and extensive panel-specific training was provided to prepare members for upcoming panel hearings.

Cases reviewed over three years included:

- A discipline file resolved and citation cancelled
- Three files resolved by consent order proposals
- One file resolved with an education agreement
- One file resolved by issuing a decision and order post-panel meeting
- One file heard by the panel in February 2026 and still pending
- An ongoing case with plans to meet in late March 2026.

It was noted that under the HPOA, the Discipline Committee would shift to the Superintendent's Office. Pat Dooley acknowledged all the Committee Chairs for their work, including those not in attendance.

14. Public Questions

No questions were brought forward.

16. Closing of Meeting / Honouring the Transition

This concludes the Open Meeting – 11:25 a.m.